



## *Compose Yourself SIG*

*Memoir Writers*

### *March 2006 Newsletter*

**The March Monthly Meeting is Monday the 20<sup>th</sup> at 1:00 in the Sonoran Plaza, Palms Room - Please Join Us**

*SIG Monthly meetings are the third Monday of the month at 1:00 to 3:00. Location:*

*Winter months      Nov – May      In the Sonoran Plaza, Palms Room*

*Summer months    June – Oct      In the Grand Computers Clubroom*

**Thought of the Day** – "Start by doing what's necessary; then do what's possible; and suddenly you are doing the impossible." --- St. Francis of Assisi

### **February Meeting Report**

The February monthly meeting had nineteen present, four being new guests, Roger Anderson, Sue Calvin, Joan Perry and Lyle Perry.

The meeting opened with each person introducing themselves and describing where they were in the writing of their memoir. This often resulted in comments from others giving support to the member's questions and concerns.

Four writing tips were given that resulted in active discussions. These covered planning time to write, writing to a selected audience, being specific and descriptive and making the writing fun and interesting. See below for these writing tips.

Bob Heskin suggested two for the topics for the ten-minute scribble. They were "Frankly it scared me to death..." and "I was never so embarrassed in my life..." As always, the option was there to pick your own subject on which to write your quick ten-minute draft.

After ten minutes of writing, we divided into four groups, read our drafts to each other, and provided the writer with supportive comments.

Members read three articles aloud. Others members responded with supportive comments. With all articles read and the comments completed, the meeting adjourned at 2: 50 pm.

Next month's meeting is Monday, March 20, 2006 at 1:00 in the Sonoran Plaza, Palms Room.

## **Disclaimer**

*By following any of our tips, advice, or recommendations (for software, hardware or otherwise) you agree not to hold Grand Computers Club or any of its members responsible for any problems that may arise in following said advice. All of our tips, recommendations, and information are intended for you to use at your own risk. Although all information given is proposed to be accurate at the time of publication, we make no guarantees; either expressed or implied that the information in this web site is totally error free and 100% accurate.*

## **For Your Consideration - Some Writing Tips**

Here are a few selected writing tips of Pamela Lohman, Founder and President of Grandconnect, LLC, [www.grandconnect.com](http://www.grandconnect.com). (Note: Lohman's "Letter writing tips" for writing to children are given then I have added my comments to some of them to apply to memoir writing. See these and other tips on Lohman's website.)

- 1. Writing letters takes time. (*Writing takes time. Make a plan for the day(s) and the time(s) that you are going to write. Set realistic goals with firm timelines for completion*).**
- 2. Form a mental picture of your grandchild or grandparent, and the things that you enjoy or appreciate about them. (*When you write to a selected audience, form a mental picture of your audience and the things that you enjoy or appreciate about them. Write to that audience. Tell them what you enjoyed or appreciated.*)**
- 3. Be specific and be descriptive. Try being funny. (*Be specific and be descriptive. Get the senses into your writing. Write what you see, smell, feel, hear or taste. The reader picks up on this and is able to get more into the story. Try being funny, humor that prompts a reader's chuckle prompts reading again and again.*)**
- 4. What you share with young children and grandchildren should be fun and interesting, but, most importantly, a part of you. Your interests and experience matter.**

## **Computer Tool Tips**

**Keyboard Shortcut: 'Alt + Ctrl + I'**

In Microsoft Word, sometimes it helps to preview something to see it as it will be printed. You can do so by going to **File** and clicking **Print Preview** or by holding **Alt** and **Ctrl** and tapping **I**. Click **Close (Close Preview)** on the menu bar near the top of the preview screen to get back to the previous screen.

**Keyboard Shortcut: ‘Ctrl + Alt+C or T or R’**

If you do any professional or technical writing, you may have the need to insert copyright or trademark symbols for legal purposes. To insert a copyright symbol in **Microsoft Word**, press **Ctrl+Alt+C**; to insert a trademark symbol, press **Ctrl+Alt+T** and to insert a registered trademark symbol, press **Ctrl+Alt+R**!

**Compose Yourself is a Special Interest Group (SIG) of Sun City Grand’s Computers Club  
Website is [www.grandcomputers.org/Special Interest Groups/Compose Yourself](http://www.grandcomputers.org/Special%20Interest%20Groups/Compose%20Yourself)**

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